



NOTICE OF COMMISSION MEETING AND AGENDA
DES MOINES AREA REGIONAL TRANSIT AUTHORITY
DART MULTIMODAL ROOM, 620 CHERRY STREET/ [ZOOM](#)
DIAL IN - +1-312-626-6799/ACCESS CODE – 881 7064 8082/PASSCODE -803545
NOVEMBER 4, 2025 – 12:00 PM

Page #

1. CALL TO ORDER	
2. ROLL CALL AND ESTABLISHMENT OF QUORUM	
3. NOTICE OF MEETING	
4. APPROVAL OF NOVEMBER 4, 2025, AGENDA	
5. PUBLIC COMMENT (Limit 3 minutes)	
6. TRANSIT RIDERS ADVISORY COMMITTEE (TRAC) UPDATE	2
7. CONSENT ITEMS	
A. Commission Meeting Minutes – October 7, 2025	3
B. FY2030 Surface Transportation Block Grant (STBG) Request	6
C. Bus Shelter Installation Contract Approval	7
D. Selection and Approval of Website Vendor	8
E. September Consolidated Financials	10
8. ACTION ITEMS	
A. Paratransit-Only Membership Study Approval	12
9. DISCUSSION ITEMS	
A. Reimagine DART Final Network Review	14
B. Funding Formula Service Tiers Estimate	15
10. WRITTEN DEPARTMENTAL REPORTS (BY EXCEPTION)	
A. Operations and Planning	16
1. Operations and Maintenance Facility Monthly Update	18
B. External Affairs	44
C. Human Resources	46
D. Customer Service	48
E. Chief Executive Officer (includes letters/petitions to the Commission)	49
F. Performance Report – September 2025	50
11. FUTURE AGENDA AND COMMISSIONER ITEMS	56
12. NEXT MEETING: Regular DART Meeting - Tuesday, December 2, 2025 – 12:00 p.m.	
14. ADJOURN	

The DART Commission will have an Exempt session following adjournment of the DART Commission Meeting.

Language, visual, hearing and transportation services are available at meetings upon request. For requests, please call DART at 515.283.8100 at least 48 hours in advance of the meeting.

6: Transit Riders Advisory Committee (TRAC) Update

Resource: *Leola Jasinski, TRAC Chair*

A hybrid meeting of the Transit Riders Advisory Committee was held on Wednesday, October 15, 2025, and a quorum was met. Included are key highlights from the meeting's discussion.

- **Paratransit-only Update:** Chief Strategy Officer, Erin Hockman, updated the committee on discussions had with the DART Commission about the potential parameters to allow specific DART member committees to opt into a Paratransit-only membership option. A timeline for these discussions and potential impacts on the governance structure was discussed as part of this update.
- **Reimagine DART Draft Network Presentation:** Jarret Walker & Associate Consultant Ricky Angueira presented changes to the Reimagine DART draft network that incorporated feedback heard during the September 2025 public input phase. Members asked questions about specific route impacts and shared feedback on rider concerns that echoed those shared in public impact. Additionally, members shared their appreciation for the work to get to this draft plan and thanked Jarret Walker & Associates and DART staff for being thoughtful in the ways riders were engaged throughout the process.
- **Bus Stop Signage:** Senior Marketing & Communications Manager Sarah Welch kicked off a conversation with the committee about DART's internal process to redesign DART's bus stop signs as part of Reimagine DART. Creative Projects Manager Amy Van Drimmelen shared with the committee the project goals and some of the concepts highlighting the features of the updated design. TRAC members asked questions and provided feedback on the concepts.

The next hybrid TRAC meeting is currently scheduled for Wednesday, November 12, 2025.

**DES MOINES AREA REGIONAL TRANSIT AUTHORITY
COMMISSION MEETING MINUTES
MEETING HOSTED IN-PERSON AND VIRTUALLY
620 CHERRY STREET, DES MOINES IA 50309
October 7, 2025**



(Meeting was held in a hybrid format)

Commissioners/Alternates Present and Voting:

Todd Shafer, Angela McKenzie, Michael McCoy, Connie Boesen, Paula Dierenfeld, Ross Grooters, Angela Connolly, Bridget Carberry Montgomery, Russ Trimble and Joseph Jones

Commissioners Absent:

Dean O'Connor

Other Commissioners Present:

Chris Coleman

CALL TO ORDER

Chair Connie Boesen called the meeting to order at 12 p.m. Roll call was taken, and a quorum was present.

Notice of the meeting was duly published.

APPROVAL OF AGENDA

Chair Connie Boesen requested a motion to approve the agenda as presented.

It was moved by Angela Connolly and seconded by Michael McCoy to approve October 7, 2025, agenda. The motion carried unanimously.

PUBLIC COMMENT

Heather Garland from Des Moines shared that she was pleased to see the new route system allows people to have access to Costco in Ankeny.

Garland Armstrong from Des Moines wanted to personally thank recently retired DART Operator Tim Maroney for his excellent service and wished him well in his retirement.

Alec Davis, Momentum DSM, shared that the next Holiday Crawl will be on December 6, 2025, and shared details.

TRANSIT RIDERS ADVISORY COMMITTEE (TRAC) UPDATE

Jeremy Guenther, Vice Chair of the Transit Advisory Committee, provided an update from their September 3, 2025, meeting. At this meeting they focused on the draft network proposal for Reimagine DART and the public input received. The committee was able to share their concerns and feedback and had a lot of optimism about the future changes to the network.

CONSENT ITEMS

7A - Commission Meeting Minutes – September 2, 2025

7B – Zero-Emissions Transition Plan Approval

7C – June Consolidated Financials

7D – August Consolidated Financials

It was moved by Ross Grooters and seconded by Michael McCoy to approve the consent items. The motion carried unanimously.

DISCUSSION ITEMS:

8A – Reimagine DART Public Input Results: Erin Hockman, Chief Strategy Officer introduced Ricky Angueira, Principal Associate with Jarrett Walker and Associates, who attended the meeting virtually to present results from public input gathered throughout September on the Reimagine DART Draft Bus Network. Additionally, Erin Hockman presented an updated timeline outlining next steps involved in finalizing the new bus network.

8B – Funding Formula Update: Erin Hockman, Chief Strategy Officer, presented a recommendation for updating the funding formula to align with the Reimagined bus network sharing that the DART Commission will need to decide before the end of the year if it wants to update the formula or use the current formula to determine Fiscal Year 2027 member community contributions and levy rates.

8C – Paratransit-Only Update: Amanda Wanke, Chief Executive Officer, presented Paratransit-Only option for the DART Commission to consider.

DEPARTMENTAL MONTHLY REPORTS (BY EXCEPTION)

Chair Connie Boesen asked the Commission to refer to their packets to review the monthly reports except for the CEO report.

10A – Operations and Planning

10B – External Affairs

10C – Human Resources/Training/Safety

10D – Customer Service

10E – Chief Executive Officer

10F – Performance Report – July 2025

Amanda Wanke, Chief Executive Officer, shared that we are still waiting to hear on the Buses and Bus Facilities grant and have been informed we will not hear anything until the government reopens. We hope to hear soon after that. The DOT has issued new guidance on how we handle DBE (Disadvantaged Business Enterprise) and staff will be working on making sure we are following the new guidelines. Finally, it was shared that the current administration is very focused on rider and driver safety within transit agencies to try and deter criminal activity. Amanda confirmed that DART has a safety plan and has no current concerns, but we will be looking at this to see if any changes need to be made. We will provide appropriate updates on the items shared in the months ahead.



FUTURE AGENDA AND COMMISSIONER ITEMS

Chair Connie Boesen shared the nominating committee process and advised the Commissioners that have agreed to serve on the nominating committee. Commissioners appointed were Commissioner Connolly, Commissioner Dierenfeld and Commissioner Shafer.

Amanda Wanke, Chief Executive Officer, shared the timing of the approval of the Officer slate at the January 2026 meeting.

Chair Connie Boesen asked the DART Commission to refer to their packets for the 2026 commission meeting dates and advised that these dates have been shared with the Executive Committee and to let Vicky or Amanda know any concerns about the dates. Vicky Barr, Executive Manager and Commission Clerk, will be placing these on our calendars for 2026.

NEXT MEETING

Chair Connie Boesen reminded the Commission of the upcoming Special meeting on October 20 at 12.00 p.m. and the next regular DART Meeting on Tuesday, November 4, 2025, at 12:00 p.m.

ADJOURN

Chair Connie Boesen adjourned the meeting at 1:18 p.m.

Chair

Clerk

Date

CONSENT ITEM



7B:	FY2030 Surface Transportation Block Grant (STBG) Request
Action:	Authorize submission of an application to the DMAMPO for federal STBG funds in the amount of \$2,000,000

Staff Resource: *Mike Tiedens, Grants Program Administrator*

Background:

- Applications for the FY2030 Federal Surface Transportation Block Grant program (STBG) are due to the DMAMPO in early January 2026.
- The total STBG funding available for FY 2030 is approximately \$15 million with MPO policy dictating the minimum distribution to transit at 10%, up to a maximum of 70%. If the MPO estimates are understated, the 2030 unallocated portion is distributed to projects that were either partially funded or unfunded, but only up to the original application amount.
- Last year, DART requested \$2,000,000 in FY 2029 funding to replace heavy-duty buses and BCycle bike-share stations and was awarded \$1,800,000.

Proposed Request:

- DART will request \$2,000,000 in FY2030 funds (about 13% of the estimated total), to contribute to the purchase of two- to three heavy-duty buses identified in the capital plan and possibly multiple replacement BCycle bike-share stations.

Recommendation:

- Approve the submission of the grant to the DMAMPO.

CONSENT ITEM



7C:	Bus Shelter Installation Contract Approval
Action:	Approve a contract with Henkel Construction to provide Bus Shelter Installation Services

Staff Resource: *Amanda Waltz, Buyer and Keegan Haines, Transit Planner
Luis Montoya, Chief Operations and Planning Officer*

Background:

- DART is preparing to install 10 bus shelters with benches at approved locations. All shelters are part of DART's art shelter program, and the approved locations are part of the new Reimagine DART network.
 - Installation includes erecting the shelter, installing benches, connecting power and solar.
- Shelters will have AC power or solar power where appropriate.

Procurement:

- DART conducted an Invitation for Bid (IFB) for a Bus Shelter Installation Services contract. The IFB was published October 3, 2025, and sealed bids were due October 23, 2025.
- Bids were received from Minturn, Inc. and Henkel Construction Company. The bid from Minturn, Inc. was deemed unresponsive. DART intends to award a firm, fixed price contract to Henkel Construction Company.

Pricing Summary:

Contract not-to-exceed is \$131,949.00 with a 5% contingency

Shelter Name (Bus Stop)	Bus Stop ID	Address (City is DSM unless noted)
6th Ave / Forest Ave (Far-Side), DSM	564	1409 6th Ave.
6th Ave / Forest Ave (Far-Side), DSM	565	1340 6th Ave.
6th Ave / Indiana Ave, DSM	573	1235 6th Ave.
Ingersoll Ave / #2510, DSM	1772	2506 Ingersoll Avenue
Ingersoll Ave / #2525, DSM	1774	2519 Ingersoll Avenue
Ingersoll Ave / 23rd St (Far-Side), DSM	1785	2307 Ingersoll Avenue
Ingersoll Ave / 23rd St, DSM	1784	2302 Ingersoll Avenue
Ingersoll Ave / MLK Pkwy, DSM	4196	2170 Ingersoll Avenue
SW 9th St / Park Ave (Far-Side), DSM	2496	3206 SW 9th Street
University Ave / 63rd St, WHT	2597	6301 University Ave, Windsor Heights

Funding:

- The installation of bus shelters is funded by existing DART grant capital funds already designated for this work.

Recommendation:

- Approve the contract with Henkel Construction Company to provide Bus Shelter Installation Services not-to-exceed of \$138,546 (includes contingency).

CONSENT ITEM



7D:	Selection and Approval of Website Vendor
Action:	Approve a Contract with Exemplifi LLC for \$425,000 for a new website

Staff Resource: *Sarah Welch, Senior Marketing and Communications Manager*

Background:

- DART's current website was launched in 2014 and has been maintained with only minor enhancements since that time. The website serves a variety of audiences, especially transit customers who are seeking current information that helps them use our services.
- Several factors are creating a need to rebuild DART's website, including that DART will need to recreate many rider-facing pages with the new network implementation; DART must meet higher ADA accessibility standards under federal law; DART's current website is no longer optimized for use on a mobile phone; and the contract with DART's current web vendor expires in June 2026.
- DART seeks to hire a website vendor with demonstrated experience in building websites for transit agencies or similar organizations that have multiple audiences, complex site structures, and technology integration needs. The new website must reflect DART's refreshed brand identity, improve the user experience and enhance functionality.
- The vendor will work with DART to launch a new website with all-new rider webpages by May 30, 2026, ahead of when new bus routes launch in June. Other non-rider webpages will be copied over from DART's existing site for the May launch. Non-rider webpages will be updated during the second half of the year with the goal of completing the website redesign by December 2026.
- Optional website components, such as real-time bus route information, a chat bot, and a data dashboard could be integrated into the website in the future.
- DART will own the website once it is built. It seeks a long-term partnership with the website vendor to host, maintain and support the website for up to 10 years.

Procurement:

- DART conducted a Request for Proposals (RFP) for the selection of the vendor.
 - Proposals were due on September 10, 2025, and 27 proposals were received.
 - DART conducted finalist interviews on October 15 through October 21 with the top five proposers. The selected vendor following interviews was Exemplifi LLC.
 - Based in Palo Alto, CA, Exemplifi specializes in supporting government agencies with secure, high-performance digital platforms.
 - It currently serves as the principal partner for web development and maintenance for at least a dozen transit agencies and has received awards for work in the transportation sector.
 - Exemplifi brings expertise in both cutting-edge technology and design practices and will tailor a solution that meets our goals and unique needs.

CONSENT ITEM

7D - Selection and Approval of Website Vendor

Pricing Summary:

- Building and launching the website: \$108,000
- Annual maintenance, hosting, and support: \$5,000/year (\$50,000 life of contract)
- Possible annual website enhancements: \$7,000/year (\$70,000 for 10 years)
- Potential optional future enhancements: \$154,500
 - Chat bot (\$5,000/year or \$50,000 for life of contract)
 - Estimates for future Integrations:
 - Real-time vehicle tracker - \$15,000
 - Online ticketing - \$15,000
 - Microtransit and paratransit booking - \$49,500
 - Trip planner and interactive map - \$20,000
 - Data dashboard - \$5,000
- Contingency: \$42,500
- **Contract Not-to-Exceed amount: \$425,000**

Funding:

- The build and launch of the new website (\$108,000) is funded by existing DART grant capital funds and the required local match.
- Ongoing maintenance, hosting and support, as well as annual website enhancements, will be funded through DART's operating budget.
 - There is no cost increase to DART's current operating budget for the ongoing maintenance, hosting and support or annual website enhancements.
- Staff are including potential future website enhancements in the not-to-exceed amount. Some enhancements could reduce costs for current similar software or improve efficiency of operations. Enhancements would be funded through DART's capital or operating budgets.

Recommendation:

- Approve a contract for a two-year initial term with up to eight one-year annual renewals with Exemplifi for Not-to-Exceed amount of \$425,000.

CONSENT ITEM



7E:	September FY 2026 Consolidated Financial Report
Action:	Approve the September FY 2026 Consolidated Financial Report

Staff Resource: *Kayley Alexander, Accounting Manager*

Year-to-Date Budget Highlights:

Revenue:

- Fixed Route operating revenue is trending above budget by 43.5% for the first quarter of the fiscal year. Cash fares and mobile ticketing revenues from the Iowa State Fair continue to contribute to the higher-than-budget levels. Additionally, the Unlimited Access and other contracted revenue is seeing higher budget levels.
- Fixed Route non-operating revenue is under budget by 4.8%. Timing of state backfill dollars as well as other grant income contribute to this status. Conversely, interest income is trending well above budget due to higher interest rates.
- Mobility Services operating revenue is on budget year-to-date. Mobile ticketing and DART on Demand revenue are exceeding forecast, slightly offsetting lower-than-budget categories of cash fares and other contracted services.
- Mobility Services' non-operating revenue is coming in on budget due to timing and recognition of property tax revenues and grant dollars.
- Caravan revenues are under budget by 51.8% due to fewer vanpools in operation than projected. Caravan budgeted for an increase in vanpools this fiscal year based on an agreement with a previous partner. That partner has since filed for bankruptcy, which has delayed our ability to re-implement vanpooling with them.

Operating Expense:

- Fixed Route operating expenses are under budget by 4.4% year-to-date. Insurance and services are the two areas seeing the most budget savings so far.
- Mobility Services operating expenses are slightly over budget by .6% through September. Fuel & lubricants and equipment repair parts are reporting the most savings while insurance and salaries, wages and fringes are trending over budget.
- Caravan operating expenses are under budget by 10.8% so far in FY26, due to fewer vanpools in service. Services and fuel & lubricants are contributing to the overall savings of the program.

One-Time Expenses (Reserves)

- Through the first three months of the fiscal year, \$9,515 has been expensed of the \$650,000 Reimagine DART Implementation budget.

Recommendation:

Approve the September FY 2026 Consolidated Financial Report.

**** TOTAL Un-Audited Performance of September FY 2026 Year-to-Date as Compared to Budget:**

Fixed Route	\$ 521,938	Reserve for Accidents (See Balance Sheet):
Mobility Services	\$ (8,303)	\$401,741
Caravan	\$ (31,853)	
<u>Total</u>	<u>\$ 481,782</u>	

FY2026 Financials:

September 2025

FIXED ROUTE	September 2025			Year-To-Date-(3) Month Ending 9/30/2025		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	653,261	385,617	267,645	1,660,380	1,156,850	503,530
Non-Operating Revenue	2,613,054	2,825,493	(212,439)	8,038,338	8,442,730	(404,392)
Subtotal	3,266,315	3,211,110	55,205	9,698,718	9,599,580	99,138
Operating Expenses	2,924,950	3,202,115	277,165	9,096,670	9,519,470	422,800
Gain/(Loss)	341,366	8,995	332,371	602,048	80,110	521,938

MOBILITY SERVICES	September 2025			Year-To-Date-(3) Month Ending 9/30/2025		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	61,367	61,150	217	182,125	183,450	(1,325)
Non-Operating Revenue	441,094	431,511	9,583	1,329,575	1,328,283	1,293
Subtotal	502,461	492,661	9,801	1,511,700	1,511,733	(32)
Operating Expenses	470,388	492,661	22,273	1,520,003	1,511,733	(8,270)
Gain/(Loss)	32,073	-	32,073	(8,303)	-	(8,303)

CARAVAN	September 2025			Year-To-Date-(3) Month Ending 9/30/2025		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	13,601	32,750	(19,149)	48,098	98,250	(50,152)
Non-Operating Revenue	3,500	2,917	583	3,500	8,750	(5,250)
Subtotal	17,101	35,667	(18,566)	51,598	107,000	(55,402)
Operating Expenses	70,211	55,224	(14,987)	195,249	218,798	23,548
Gain/(Loss)	(53,110)	(19,558)	(33,553)	(143,651)	(111,798)	(31,853)

SUMMARY	September 2025			Year-To-Date-(3) Month Ending 9/30/2025		
	Actual	Budgeted	Variance	Actual	Budgeted	Variance
Operating Revenue	728,229	479,517	248,713	1,890,603	1,438,550	452,053
Non-Operating Revenue	3,057,648	3,259,921	(202,273)	9,371,413	9,779,763	(408,349)
Subtotal	3,785,878	3,739,438	46,440	11,262,016	11,218,313	43,704
Operating Expenses	3,465,549	3,750,000	284,451	10,811,922	11,250,000	438,078
Gain/(Loss)	320,328	(10,563)	330,891	450,094	(31,688)	481,782

One-Time Expenses (Reserves)	September 2025 YTD	
	Actual	Budgeted
Reimagine DART Implementation	9,515	650,000
Workforce Shuttles	-	100,000
Process Improvement	-	200,000
	9,515	950,000

ACTION ITEM



8A: Paratransit-Only Membership Study

Action: Authorize staff to evaluate and offer the *Paratransit-Only Membership* concept as a study to the Cities of Bondurant and Pleasant Hill under Article IV, Section 1(q) of the 28E Agreement

Staff Resource: Mike Gulick, Interim Finance Lead

Background:

- Over the last decade, several smaller communities have withdrawn from the regional transit system. Historically when a community has withdrawn, it is no longer eligible to receive any services from DART.
- In late 2024, the City of Pleasant Hill submitted its notice of withdrawal to the DART Commission. At that time, Pleasant Hill requested the Commission consider options for Pleasant Hill to continue receiving Paratransit service for qualifying residents.
- The DART Commission asked staff to propose one or more options that accomplishes the following:
 - Allows communities on the outer edge of DART's service area to retain lifeline service
 - Continues DART membership and support of the regional transit system
 - Enables other communities' residents who use paratransit to continue traveling into those communities

Study Scope (For Commission Direction):

- Staff propose conducting a study to assess the feasibility and implications of establishing a *Paratransit-Only Membership* model within DART. The study would examine:
 - Eligibility Criteria: Population ($\leq 20,000$) and geographic conditions (roughly 50% non-contiguous border with DART's fixed-route network)
 - Financial Participation: Contribution of an annual levy rate of (\$0.10) plus full reimbursement for Paratransit trips provided to their residents
 - Implementation Details: Implementation details would be finalized with eligible study cities.
- As part of this framework, staff would propose no re-entry penalty for existing members, and any community wishing to conclude participation in the study and return to full membership would work collaboratively with DART and the Commission to determine the appropriate service tier and level of service.
- Clarification will also be provided that, since the 28E Agreement is not being amended at this time, participating communities would retain their Commission seat and voting rights during the study period.
- *Study Length and Cost-Benefit Analysis:* The study will be three years in length. After the initial 12 months of the study, staff will work with participant communities to evaluate the cost-benefit of the service and recommend to the Commission by October 2027 whether the study should become a permanent membership option through the 28E, so that staff and affected member communities have 18 months to staff will report on learnings and an overall cost-benefit analysis.

ACTION ITEM

8A: Paratransit-Only Membership Study

Recommendation:

- Approve DART staff to coordinate with legal counsel (Brick Gentry) and eligible member communities (Pleasant Hill, Bondurant) to discuss—and if agreed upon—implement the *Paratransit-Only Membership* concept as a study under Article IV, Section 1(q) of the 28E Agreement. The City Councils of Bondurant and Pleasant Hill would need to vote and report to the Commission by December 31, 2025 and January 15, 2026, respectively, as to their interest in participating in the study or withdrawing their membership, with staff updating the Commission on a regular basis.

DISCUSSION ITEM



9A:	Reimagine DART Final Network Review
------------	--

Staff Resource: *Erin Hockman, Chief Strategy Officer*

Principal Associate with Jarrett Walker and Associates Ricky Angueira will join virtually to present the final proposed bus network following a virtual design retreat held in October to make changes to the network based on public input and staff feedback collected throughout September.

DISCUSSION ITEM



9B: Funding Formula Service Tiers Update

Staff Resource: *Erin Hockman, Chief Strategy Officer*

Staff will present the proposed update to the funding formula service tiers, including FY27 estimated contributions and levy rates.

10A: Operations and Planning Team Report – November 2025

Staff Resources: Luis Montoya, Chief Operating and Planning Officer

Transportation – Joy Crutcher, Fixed Route Manager; Skip Herbold, Mobility Services Manager

- **Assistant Transportation Manager:** Zach Hartzler has been promoted to Assistant Transportation Manager. Zach served as an Operations Supervisor for nearly two years, where he demonstrated strong leadership, a commitment to service, and a deep understanding of transit operations. He joined our team with a bachelor's degree in business administration and prior experience as a transit dispatcher, bringing valuable insight and professionalism to this role.
- **Aaron Johnson's 20 Years of Service:** We are excited to celebrate and recognize Aaron Johnson for 20 years of service as a fixed route operator. Aaron has an impeccable 19-year accident-free record. For several years, Aaron served as a trainer and shared his knowledge with new operators. Aaron shows up to work on time, provides quality customer service, and supports dispatch with covering open work as needed. Please take time to congratulate Aaron on his milestone.



Retirements: Fixed Route Operator Tim Moroney retired after 27 years of service on September 30, having started in May 1998. Known for his dependable professionalism and excellent customer service, Tim safely connected passengers across the community, earning 19 years of safe driving during his career.

Facilities – Ben Cross, Facilities Manager

- **Security Upgrade:** In late September, Avigilon Alta software was installed to existing interior/exterior building cameras at both locations. This is a cloud-based service with each camera having a 60-day memory. With this software upgrade, it enables faster, more

MONTHLY REPORT

10A: Operations & Planning Team Report



efficient threat detection and investigations. Avigilon Alta also does automatic updates, reducing IT overhead.

- **Winter Weather Prep:** Facilities staff have been working on prepping both buildings and equipment for future winter weather.

Maintenance – Keith Welch, Fleet Manager

- **Heavy Duty Bus Order:** In February 2025 the DART Commission authorized staff to procure seven (7) heavy duty buses from Gillig LLC at a cost not to exceed \$6,500,000. The Reimagine DART draft network eliminates all peak-hour only bus routes, which will reduce DART's overall heavy-duty fleet needs. Therefore, DART staff have decided to cancel the order for seven (7) Gillig buses. The planned funding for this purchase will stay in the capital budget, which the Commission will review and approve as part of the annual budget process.

DEPARTMENTAL REPORT



10A1:

**Phase I Operations and Maintenance Facility Report
3500 Vandalia Road, Des Moines, Iowa 50309**

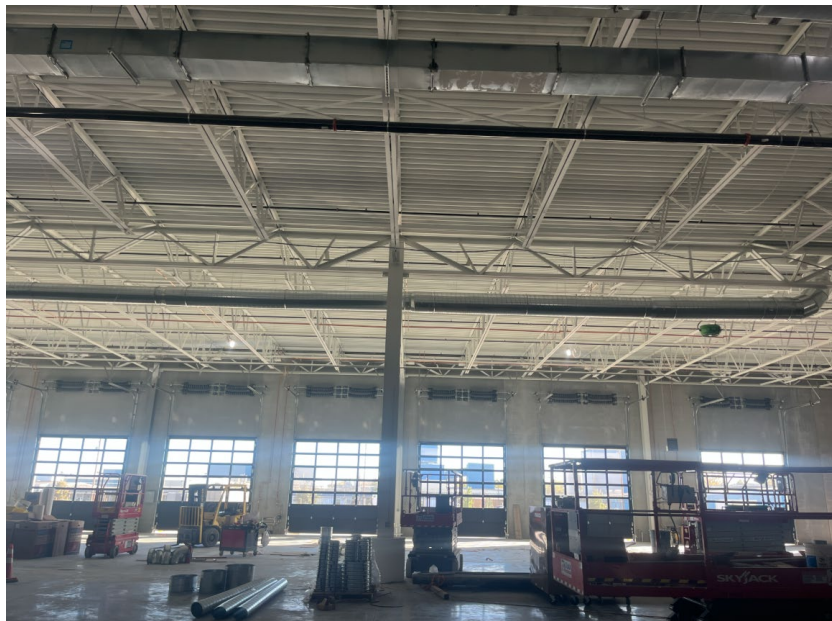
Staff Resources: *Mike Gulick, Interim Finance Lead/Senior Manager, Procurement and Compliance*
Luis Montaya, Chief Operating and Planning Officer

Construction Activities

- **Progress Update (Top Priorities for next 30 Days):**

- **Site Development:** Final installations for fencing, irrigation, approaches, sidewalks, and parking lot lighting will be completed by mid-November, followed by seeding and dormant sod placement to close out exterior work for winter conditions.
- **Building Enclosure & Structure:** The facility will be fully enclosed in early November with final roof hatches, crossover stairs, and exterior doors in place. Interior CMU wall painting and door frame installation will continue through early November.
- **West Bay Build-Out:** MEP rough-ins, fire riser, and lube room construction will be the main priorities through late November, alongside housekeeping pad pours and initial equipment installations.
- **Center Bay Build-Out:** Overhead mechanical, electrical, and plumbing work will continue through mid-November, followed by hydronic equipment installation and preliminary interior finishing activities.
- **East Bay Build-Out:** Initial mechanical and electrical trim work begins in late October with fire sprinkler and hydronic system installations extending into late November.

Overall, the next month will emphasize completing site work, achieving full building enclosure, and progressing mechanical, electrical, and plumbing systems in preparation for December finish trades and system commissioning.



DEPARTMENTAL REPORT

10A1: Phase I Operations and Maintenance Facility Report

Financial Management Update

- **Budget Status:** On-track; expended \$23,682,954 of the approved \$34,789,700. See *Phase I Budget attachment in the packet for details.*
 - See the *Sept 2025 construction progress payments attachment for details.*
- **Change Orders:**
 - October 2024: None.
 - November 2024: None
 - December 2024: Three (3) complete
 - January 2025: None
 - February 2025: None
 - March 2025: None
 - April 2025: Six (6) Complete
 - May 2025: None
 - June 2025: None
 - July 2025: Fourteen (14) Complete
 - Aug 2025: None
 - Sept 2025: Five (5) Complete
 - Oct 2025: Eleven (11)
 - BP04 PDM \$15,000 Design Modification for painting roof deck white
 - BP04 PDM \$85,546 Design Modification for upsizing trench drains grating from 2" to 3"
 - BP13 Seneca Unforeseen Site Conditions -\$85,061.54 (deduct) credit for fall beams provided by BP04 PDM (duplicated in bid packages)
 - BP05 Core Construction Design Modification \$4,684.92 clean and paint battery shed (moved from DART Way)
 - BP05 Core Construction Design Modification \$446 add locks in office 101
 - BP12 Baker Group \$3,260 Other offset ductwork
 - BP11 Kline Electric Other -\$3260 (deduct) offset ductwork
 - BP12 Baker Group Other \$9,440 assigning FRP grating scope
 - BP06 T&K Roofing Design Modification \$7,391.72 increase size of roof hatch for safety
 - BP10 Elite Fire Design Modification -\$1,895.40 (deduct) hanger size change
 - BP10 Elite Fire Design Modification \$524 additional sprinkler pipe
 - Nov 2025: *Expecting 3-4 change orders*
- **Funding Plan:** On Track

Issues & Risk Management

- None

Operations and Maintenance Facility Phase I Construction Budget (as of 11/01/2025)

Project Overview:

Project Name	Phase I Maintenance & Parts
Project Location	3500 Vandalia Road, Des Moines, IA 50319
Project Description	Building 76,848 sqft / Driveway & Parking 102,500 sqft
Occupancy Date	May 2026

		Original Budget	Adjusted Budget 11.1.2025	Expenditures to Date*
Land Acquisition Costs:		\$3,918,362.00	\$3,918,362.00	\$3,871,685.00
Land Acquisition Costs		\$3,910,000.00	\$3,910,000.00	\$3,861,078.00
Land Assessment Costs		\$7,500.00	\$7,500.00	\$9,900.00
Permitting Fees		\$862.00	\$862.00	\$707.00
Architect & Engineering / Constuction Manger Costs:		\$5,665,653.61	\$5,141,846.00	\$3,942,382.60
Owner's Representation:	Sidekick Development LLC	\$380,000.00	\$380,000.00	\$336,000.00
Project Management Fees		\$380,000.00	\$380,000.00	\$336,000.00
Reimbursable Expenses				
Architect:	Substance, LLC	\$2,618,837.61	\$2,095,030.00	\$1,930,383.33
Architectural & Engineering Design Fees		\$2,618,837.61	\$2,095,030.00	\$1,929,621.75
Reimbursable Expenses				\$761.58
Construction Manager (as Agent):	DCI Group Inc	\$2,666,816.00	\$2,666,816.00	\$1,675,999.27
Construction Management Fixed Fee		\$810,000.00	\$810,000.00	\$515,290.83
General Conditions Costs		\$1,856,816.00	\$1,856,816.00	\$1,160,708.44
Construction Costs:	Prime Contractor	\$22,048,536.24	\$23,270,808.37	\$15,730,419.00
Tree Clearing	Wright Outdoor Solutions	\$4,896.49	\$4,896.49	\$4,896.49
Special Testing	Terracon	\$0.00	\$42,257.00	\$41,075.52
BP01 - Site demolition, Earthwork, Utilities & Landscaping	Elder Corporation	\$2,073,700.00	\$2,092,059.00	\$2,026,759.00
BP02 - Concrete & paving	Absolute Group	\$2,669,844.75	\$2,801,405.80	\$2,478,863.31
BP03 - Masonry	Forrest & Associate Inc	\$516,210.00	\$524,846.00	\$511,210.00
BP04 - Steel and precast Total	PDM Precast Inc	\$3,563,092.00	\$3,640,803.00	\$3,530,257.00
BP05 - General carpentry & finishes	Core Construction Services LLC	\$892,000.00	\$921,517.76	\$136,698.14
BP06 - Roofing	T&K Roofing Company	\$940,000.00	\$947,391.72	\$937,750.00
BP07 - Overhead & coiling doors	Adams Door Company	\$318,713.00	\$318,713.00	\$197,400.00
BP09 - Exterior fencing	Des Moines Steet Fence Co Inc	\$224,900.00	\$224,900.00	\$172,400.00
BP10 - Fire suppression	Elite Fire	\$296,880.00	\$292,616.60	\$220,800.00
BP11 - Electrical	Kline Electric	\$3,411,300.00	\$3,467,774.00	\$1,360,562.61
BP12 - Mechanical and plumbing	Baker Mechancial Inc	\$5,600,000.00	\$5,637,491.00	\$3,655,951.60
BP13 - Equipment	Seneca Companies	\$1,537,000.00	\$1,800,933.43	\$455,795.33
PO57474	Stertil Koni	\$0.00	\$553,203.57	
Allocated Contingency and Escalation:		\$1,718,838.63	\$1,450,000.00	\$0.00
Construction Contingency		\$1,218,838.63	\$1,200,000.00	
Design Contingency		\$500,000.00	\$250,000.00	
Project Soft Costs:		\$987,000.00	\$555,000.00	\$173.65
Furniture, Fixtures, and Equipment (FFE) OFOI		\$732,000.00	\$400,000.00	
Moving and Relocation Costs		\$20,000.00	\$20,000.00	\$173.65
IT Infrastructure		\$200,000.00	\$100,000.00	
Training Costs/Commissoning		\$35,000.00	\$35,000.00	
Legal and Insurance:		\$60,000.00	\$50,000.00	\$45,558.90
Legal Fees		\$10,000.00	\$10,000.00	\$13,515.90
Insurance Premiums		\$50,000.00	\$40,000.00	\$32,043.00
Non-Allocated Contingency and Escalation:		\$400,341.52	\$362,464.00	\$92,735.23
Reserved fund for unexpected costs		\$400,341.52	\$362,464.00	\$92,735.23
Grand Total Construction Budget:				
Sum of all the above categories		\$34,798,732.00	\$34,748,480.37	\$23,682,954.38

Commission Approved Budget (September 5, 2023) \$34,789,700.00

*includes retainage for Prime Contractors Construction Costs

\$784,222.38



Printed on Tue Oct 7, 2025 at 02:33 pm CDT

DCI Group, Inc.
 Job #: 23005 DART O&M Facility
 3500 Vandalia Road
 Des Moines, Iowa 50317

Contractor Monthly Invoice Summary

Report of Invoices for The Current Billing Period

Subcontractor Invoices

Group	Contract Number	Company Name	Original Contract Amount	Net Change By Change Orders	Revised Contract Amount	Billing Period End Date	Total Completed And Stored This Period	Total Completed And Stored To Date	Total Completed And Stored Percent
Project Name: DART O&M Facility									
	02-Testing	Terracon - Des Moines	\$29,259.00	\$12,998.00	\$42,257.00	09/30/2025	\$7,205.26	\$34,669.14	82.04%
	02-Testing	Terracon - Des Moines	\$29,259.00	\$12,998.00	\$42,257.00	09/30/2025	\$6,406.38	\$41,075.52	97.20%
	BP01_23-005	Elder Corporation	\$2,073,700.00	\$18,359.00	\$2,092,059.00	09/30/2025	\$251,750.00	\$2,026,759.00	96.88%
	BP02_23-005	Absolute Group	\$2,669,844.75	\$131,561.05	\$2,801,405.80	09/30/2025	\$74,186.15	\$2,478,863.31	88.49%
	BP03_23-005	Forrest & Associates, Inc.	\$516,210.00	\$8,636.00	\$524,846.00	09/30/2025	\$193,861.00	\$511,210.00	97.40%
	BP04_23-005	PDM Precast	\$3,563,092.00	(\$22,835.00)	\$3,540,257.00	09/30/2025	\$44,740.00	\$3,530,257.00	99.72%
	BP05_23-005	Core Construction, LLC	\$892,000.00	\$24,386.84	\$916,386.84	09/30/2025	\$84,748.18	\$136,698.14	14.92%
	BP06_23-005	T&K Roofing Company	\$940,000.00	\$0.00	\$940,000.00	09/30/2025	\$3,000.00	\$937,750.00	99.76%
	BP07_23-005	D.H. Pace Company, Inc.	\$318,713.00	\$0.00	\$318,713.00	09/30/2025	\$197,400.00	\$197,400.00	61.94%
	BP09_23-005	Des Moines Steel Fence	\$224,900.00	\$0.00	\$224,900.00	09/30/2025	\$172,400.00	\$172,400.00	76.66%
	BP10_23-005	Elite Fire Sprinkler Systems, Inc	\$296,880.00	(\$2,892.00)	\$293,988.00	09/30/2025	\$101,652.00	\$220,800.00	75.11%
	BP11_23-005	Kline Electric	\$3,411,300.00	\$72,335.00	\$3,483,635.00	09/30/2025	\$333,770.00	\$1,360,562.61	39.06%
	BP12_23-005	Baker Group	\$5,600,000.00	\$96,494.00	\$5,696,494.00	09/30/2025	\$1,349,009.60	\$3,655,951.60	64.18%



DART Phase I Construction Change Order Cover Sheet

Date: 10/15/2025

Contract Number: BP13 **Change Order Number:** 003

Contractor: Seneca Companies, Inc.

Original Contract Value: \$2,123,975.00

Current Contract Value: \$1,885,994.97

Change Order Amount: (\$85,061.54) Deduction

New Contract Value: \$1,800,933.43

Description of Change:

During the submittal review process, it was discovered that BP13's bid for item 6235 Personnel Fall Protection Unit included trolley beams. The trolley beams are provided by BP04, meaning that the trolley beams were double covered. This change order is for a credit from BP13 for the cost of the trolley beams.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 16, 2025 | 8:31 AM CDT

Title: Project Manager *Adam Byrne*



DART Phase I Construction Change Order Cover Sheet

Substance, LLC:

Name: Matt Rodekamp Date: October 21, 2025 | 9:33 AM PDT

Title: Principal Matt Rodekamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 21, 2025 | 9:37 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 28, 2025 | 8:23 AM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By: 10/30/2025

Name: Luis Montoya Date: _____
Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: C-PO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/17/2025

Contract Number: Bid Package 05 **Change Order Number:** 08

Contractor: Core Construction

Original Contract Value: \$892,000.00

Current Contract Value: \$916,832.84

Change Order Amount: \$4,684.92

New Contract Value: \$921,517.76

Description of Change:

The battery shed was brought to the new DART O&M facility from the old DART maintenance facility. The existing paint on the shed was sun damaged and at its end of life. DART requested that the battery shed be repainted with long-life paint. Substance worked with Sherwin Williams to determine which products to use, and BP05 is responsible for all material, labor, and equipment to repaint the battery shed.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 19, 2025 | 6:11 PM CDT

Title: Project Manager *Adam Byrne*



DART Phase I Construction Change Order Cover Sheet

Substance, LLC:

Name: Matt Rodekamp Date: October 21, 2025 | 8:55 AM PDT

Title: Principal Matt Rodekamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 21, 2025 | 9:36 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 28, 2025 | 8:24 AM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By: 10/30/2025

Name: Luis Montoya Date: _____

Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: C OPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 09/26/2025

Contract Number: 06 **Change Order Number:** 001

Contractor: T&K Roofing

Original Contract Value: \$940,000.00

Current Contract Value: \$940,000.00

Change Order Amount: \$7,391.72

New Contract Value: \$947,391.72

Description of Change:

This change order is to increase the size of the roof hatch from 30x96 to 30x120. This change was required due to headroom concerns when walking up the service stairs if the roof hatch was 96" long. By increasing the length of the hatch to 120", the service stairs will be fully OSHA compliant.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: September 30, 2025 | 11:39 AM CDT

Title: Project Manager *Adam Byrne*



DART Phase I Construction Change Order Cover Sheet

Substance, LLC:

Name: Matt Rodekamp Date: October 9, 2025 | 1:30 PM PDT

Title: Principal Matt Rodekamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 10, 2025 | 3:29 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:18 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By:

Name: Luis Montoya Date: 10/30/2025
Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/01/2025

Contract Number: Bid Package 04 **Change Order Number:** 03

Contractor: PDM

Original Contract Value: \$3,563,092.00

Current Contract Value: \$3,540,257.00

Change Order Amount: \$15,000.00

New Contract Value: \$3,555,257.00

Description of Change:

This change order is for PDM to paint the roof deck white with the same paint that is being applied to the joists to create uniformity and conceal any fasteners penetrating the roof deck. The painting of joists and structural steel is part of the base bid and is not included in this change order.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 1, 2025 | 9 :52 AM CDT

Title: Project Manager *Adam Byrne*



DART Phase I Construction Change Order Cover Sheet

Substance, LLC:

Name: Matt Rodekamp Date: October 9, 2025 | 1:51 PM PDT

Title: Principal Matt Rodekamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 10, 2025 | 3:28 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:16 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By:

10/30/2025

Name: Luis Montoya Date: _____

Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: CEO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/07/2025

Contract Number: Bid Package 04 **Change Order Number:** 04

Contractor: PDM

Original Contract Value: \$3,563,092.00

Current Contract Value: \$3,555,257.00 (Plus \$15,000.00 pending approval of PCO 03)

Change Order Amount: \$85,546.00

New Contract Value: \$3,640,803 (Assuming approval of PCO 04)

Description of Change:

This change order is for PDM to upsize the trench drain grating from 2” to 3” deep. This change is due to the specifications calling out 2” deep grating, but it was discovered that 3” deep grating was required after the delegated design calculations were completed.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 7, 2025 | 3:55 PM CDT

Title: Project Manager *Adam Byrne*

Substance, LLC:

Name: Matt Rodekamp Date: October 9, 2025 | 2:17 PM PDT



DART Phase I Construction Change Order Cover Sheet

Title: Principal Matt Rodenkamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 10, 2025 | 3:28 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:15 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By:

Name: Luis Montoya Date: 10/30/2025
Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/01/2025

Contract Number: Bid Package 05 **Change Order Number:** 07

Contractor: Core Construction

Original Contract Value: \$892,000.00

Current Contract Value: \$916,386.84

Change Order Amount: \$446.00

New Contract Value: \$916,832.84

Description of Change:

During the submittal review process, Substance requested locks on casework in Room 101J - Office. There were not locks originally called out for the casework in the project drawings, so locks needed to be added to Core Construction's scope of work.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 1, 2025 | 9:30 AM CDT

Title: Project Manager *Adam Byrne*

Substance, LLC:

Name: Matt Rodekamp Date: October 9, 2025 | 2:10 PM PDT



DART Phase I Construction Change Order Cover Sheet

Title: Principal Matt Rodenkamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 10, 2025 | 3:29 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:17 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By: 10/30/2025

Name: Luis Montoya Date: _____

Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 09/24/2025

Contract Number: Bid Package 10 **Change Order Number:** 03

Contractor: Elite Fire Sprinkler Systems

Original Contract Value: \$296,880.00

Current Contract Value: \$293,988.00

Change Order Amount: \$524.00

New Contract Value: \$294,512.00

Description of Change:

Change Order for additional sprinkler pipe / rerouting in the fire riser room to accommodate the ASI 08R updates regarding control panel layout in the space.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: September 25, 2025 | 2:26 PM CDT

Title: Project Manager Adam Byrne

Substance, LLC:

Name: Matt Rodekamp Date: September 30, 2025 | 3:41 AM PDT



DART Phase I Construction Change Order Cover Sheet

Title: Principal Matt Rodenkamp

Sidekick Development:

Name: Angie Pfannkuch Date: September 30, 2025 | 4:17 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:20 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By:

Name: Luis Montoya Date: 10/30/2025

Title: Luis Montoya (Oct 30, 2025 15:33:31 CDT)
COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 09/26/2025

Contract Number: Bid Package 10 **Change Order Number:** 04

Contractor: Elite Fire Sprinkler Systems

Original Contract Value: \$296,880.00

Current Contract Value: \$293,988.00 (Plus \$524.00 pending approval of PCO 03)

Change Order Amount: (\$1,895.40) (Deduct)

New Contract Value: \$292,616.60 (Assuming approval of PCO 03 and 04))

Description of Change:

During the submittal process, Elite Fire felt that some of the specified hangers were oversized for their application and recommended a different type of hanger that would be less costly and more readily available. The joist manufacturer confirmed that the specified hangers were not required at all locations and the new proposed type of hanger could be used for fire protection lines smaller than 6" diameter.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: [Specify]

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: September 29, 2025 | 8:06 AM CDT

Title: Project Manager *Adam Byrne*



DART Phase I Construction Change Order Cover Sheet

Substance, LLC:

Name: Matt Rodekamp Date: September 30, 2025 | 3:52 AM PDT

Title: Principal Matt Rodekamp

Sidekick Development:

Name: Angie Pfannkuch Date: September 30, 2025 | 4:18 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:19 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By:

Name: Luis Montoya Date: 10/30/2025
Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/14/2025

Contract Number: Bid Package 11 **Change Order Number:** 10

Contractor: Kline Electric

Original Contract Value: \$3,411,300.00

Current Contract Value: \$3,471,034.00

Change Order Amount: (\$3,260.00) Deduct

New Contract Value: \$3,467,774.00

Description of Change:

This change order is to rework and add an offset to ductwork in 100G Facilities Shop to avoid a future conduit rack. Baker Group is to offset the ductwork, and Kline Electric will be back charged for the cost to make this change.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: Back Charge

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 14, 2025 | 1:59 PM CDT

Title: Project Manager *Adam Byrne*

Substance, LLC:

Name: Matt Rodekamp Date: October 15, 2025 | 9:41 AM PDT



DART Phase I Construction Change Order Cover Sheet

Title: Principal Matt Rodenkamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 15, 2025 | 6:19 PM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 28, 2025 | 8:21 AM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By: 10/30/2025

Name: Luis Montoya Date: _____
Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/01/2025

Contract Number: Bid Package 12 **Change Order Number:** 06

Contractor: Baker Group

Original Contract Value: \$5,600,000.00

Current Contract Value: \$5,624,791.00

Change Order Amount: \$9,440.00

New Contract Value: \$5,634,231.00

Description of Change:

This change order is for assigning the FRP grating scope to Baker Group. The FRP grating scope was not originally included in a bid package during bidding.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: Scope Assignment

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 1, 2025 | 10:20 AM CDT

Title: Project Manager Adam Byrne

Substance, LLC:

Name: Matt Rodekamp Date: October 10, 2025 | 11:34 AM PDT



DART Phase I Construction Change Order Cover Sheet

Title: Principal Matt Rodenkamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 10, 2025 | 11:35 AM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 13, 2025 | 4:17 PM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By: 10/30/2025

Name: Luis Montoya Date: _____

Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025



DART Phase I Construction Change Order Cover Sheet

Date: 10/14/2025

Contract Number: Bid Package 12 **Change Order Number:** 07

Contractor: Baker Group

Original Contract Value: \$5,600,000.00

Current Contract Value: \$5,634,231.00

Change Order Amount: \$3,260.00

New Contract Value: \$5,637,491.00

Description of Change:

This change order is to rework and add an offset to ductwork in 100G Facilities Shop to avoid a future conduit rack. Baker Group is to offset the ductwork, and Kline Electric will be back charged for the cost to make this change.

Reason for Change:

- Unforeseen Site Conditions
- Design Modification
- Regulatory Requirement
- Other: Back Charge

Impact on Project Schedule:

- No Impact
- Schedule Adjustment: [Specify adjustment]

Supporting Documentation:

- Contractor Proposal
- Independent Cost Estimate
- Schedule Adjustment Report
- Other: [Specify]

DCI Group Inc:

Name: Adam Byrne Date: October 14, 2025 | 12:50 PM CDT

Title: Project Manager Adam Byrne

Substance, LLC:

Name: Matt Rodekamp Date: October 15, 2025 | 9:39 AM PDT



DART Phase I Construction Change Order Cover Sheet

Title: Principal Matt Rodenkamp

Sidekick Development:

Name: Angie Pfannkuch Date: October 15, 2025 | 6:20 PM PDT

Title: Owner's Rep Angie Pfannkuch

-----Completed by DART-----

Price Fair and Reasonableness Determination:

- Cost Analysis - contractor's proposal was reviewed in detail (e.g., labor hours, material costs, equipment usage, indirect costs, and profit)
- Price Analysis - overall proposed price is compared with similar work, independent cost estimate, published price lists, historical costs, or market rates

Impact on Project Budget:

- Within Approved Budget
- Requires Additional Commission Approval

Approval Authority:

- CEO/COPO (Change Order ≤ 5% of contract value or ≤ \$200,000)
- Commission Approval Required (Change Order > 5% or > \$200,000)

DART Project Manager:

Name: Mike Gulick Date: October 28, 2025 | 8:22 AM CDT

Title: Procurement & Contract Manager Mike Gulick

CEO/COPO Approved By: 10/30/2025

Name: Luis Montoya Date: _____
Luis Montoya (Oct 30, 2025 15:33:31 CDT)

Title: COPO

Commission Approval Date:

[Insert date of Commission ratification or approval]

Commission Ratification November 4, 2025

10B: External Affairs Team Report
--

Staff Resources: Erin Hockman, Chief Strategy Officer

Economic Impact Study: DART and MPO staff are continuing to work with Metro Analytics to update the assumptions and analysis being used for the transit economic impact study. Metro Analytics is analyzing the economic impact of DART's existing bus network, new bus network and a 33% smaller bus network. The 33% smaller network is being analyzed to understand the impact if the State Legislature caps the transit levy at 2% and major cuts are necessary in the future. A full report will be available in late December or early January.

Reimagine DART: A virtual design retreat was held Oct 13-14 with our consulting team, Jarrett Walker + Associates and Transpo, to make changes to the draft bus network based on the public input and staff feedback DART collected throughout September. Mostly minor changes were made to ensure the routes can be operated safely and on schedule. The final proposed network will be shared at the November Commission ahead of the Commission voting on the new network in December.

Bus Plus Service Area: Now that we have a final proposed bus network, Transpo is updating its analysis on the Bus Plus service area to determine what percentage of current Bus Plus trips are required per federal rules to provide paratransit within ¾ mile of our new bus network and what percentage of trips are supplementary. The updated analysis will be shared with the Commission in January. Staff will engage the Commission in discussions during the first half of 2026, to evaluate whether to make any changes to DART's Bus Plus service area in the future.

Marketing & Communications – Sarah Welch, Senior Marketing and Communications Manager

Reimagine DART Communications: In mid-November, the final bus network will be published on reimagineDARTdsm.com, giving the public an opportunity to view changes made to the draft plan and provide comments before the Commission votes to adopt the new network at its December 2 meeting. Communications will be targeted to those who are signed up for Reimagine DART updates, as well as to Flex Connect riders and riders who use the current Route 2, as those services will no longer be available when the new network takes effect in summer 2026.

Photoshoot: On October 24, staff held a photoshoot to capture new images for upcoming Reimagine DART materials and website updates. The shoot focused on our new, brand-named fixed route buses; it featured 26 participants - including three TRAC members and 10 DART staff - and took place at three locations that represented the types of areas we serve. The project captured a wide range of images to support future marketing and communications needs. Participants were enthusiastic and engaged throughout the day, and we're grateful to everyone who helped make it a success.

DART in the News

[Reimagine DART – Out to Lunch with Amanda Wanke](#)
Insight on Business, 9/24/25

[In game show, Des Moines City Council candidates quizzed on city's climate, transit goals](#)
Des Moines Register, 10/18/25

DEPARTMENTAL REPORT
10B: External Affairs Team Report



Caravan – Victoria Henderson Weber, Caravan Manager

Workforce shuttles: DART staff have been evaluating the feasibility of providing workforce shuttle services using the existing Caravan vanpool framework and paid DART operators. This effort responds to employer feedback and growing regional transportation needs in areas or times of day that are not fully served by fixed-route service.

As part of this evaluation, staff are exploring models that would test feasibility of:

- Using existing vehicles and staffing to meet workforce transportation needs;
- Providing reliable access to employment centers not served by the fixed-route network;
- Engaging employers, housing partners, and workforce organizations in potential cost-sharing or coordinated service delivery.

Staff will be bringing information regarding pilot goals, parameters and budget implications to the Commission for discussion later this year or early next. If the Commission directs staff to pursue a pilot, staff will test workforce shuttles for 1-2 years to assess operational, financial, and partnership factors to inform future recommendations.

This ongoing work supports the Reimagine DART goals and advances the agency's mission to connect people, jobs, and communities through efficient and effective transportation solutions.

Business and Community Partnerships – Matt Harris, Senior Community Relations Manager

Reimagine DART Advisory Cabinet: The Reimagine DART Advisory Cabinet met on Friday, October 24. Staff provided an update on the final draft of the new bus network, as well as progress reports on related initiatives. Cabinet members discussed opportunities for encouraging community adoption of the new network as well as areas of interest in the ongoing work of Reimagine DART.

10C: Human Resources Team Report – November 2025

Staff Resources: *Alex Brokaw – Human Resources Business Partner
Matt Johnson – Training Manager
Jake Comstock – Safety Manager*

Human Resources:



September Employee of the Month was Brandon Anderson, Communications Specialist. Brandon is recognized for exemplifying DART's core values of Adaptability, Teamwork, and Excellence. He led the public input process for the Reimagine DART Draft Bus Network, collaborating effectively across departments, coordinating with community partners, and developing clear, accessible materials for the public. Thanks to Brandon's leadership, flexibility, and dedication, the outreach effort was a great success — engaging more than 900 survey participants and over 200 community members through public meetings and other activities.

Recruitment Update: The HR department is currently interviewing for the following openings:

- o Fixed Route Operator
- o Bus Service Person
- o Co-op Utility Person (DMACC)

Recent Hires: 2 Fixed Route Operators



Events: ART celebrated its 19th birthday on October 16 with birthday cake — nearly two decades of connecting people to the places that matter! Every year counts, and this milestone reflects the incredible energy and dedication of everyone who works here. As we celebrate how far we've come, we're even more excited for what's ahead with Reimagine DART and our 20th anniversary next year!

MONTHLY REPORT

10C: Human Resources/Training/Safety Team Report

Training

Senior Trainer Appointment: The Senior Trainer position was filled internally by David Sartin, an experienced Operator Trainer with over three years in the role. David will provide leadership in both new hire and ongoing operator training, helping advance the department's focus on safety, consistency, and professional development.

Operator Safety Training: In October, the Training team launched a new quarterly model for operator safety and service training. Using DART's Learning Management System (LMS), operators completed required modules at their convenience, allowing for more flexible scheduling and better assessment of understanding. Early feedback was positive, particularly regarding the convenience and accessibility of the format.

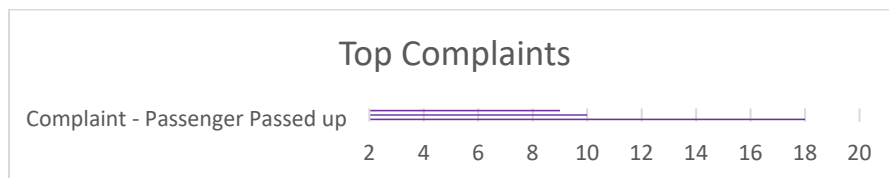
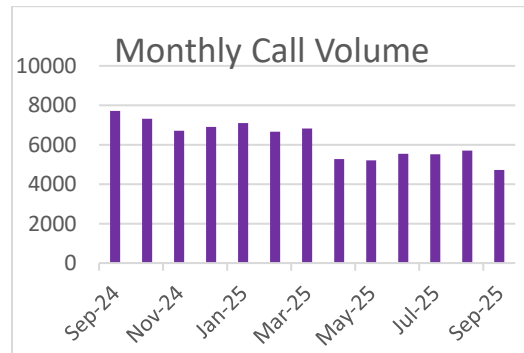
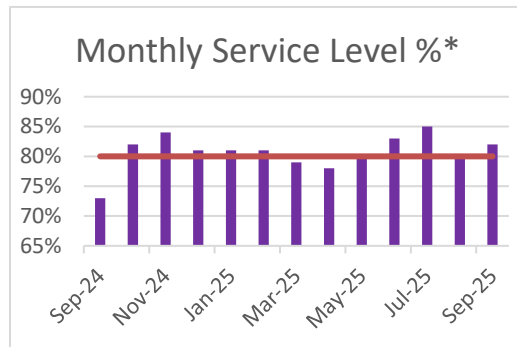
DEPARTMENTAL REPORT



10E: Customer Service Report

Staff Resources: Kyle Foster, Chief Information Technology Officer

Customer Experience – Alyson Reimers, Customer Service Supervisor



*Service level is the percentage of calls answered within 60 seconds. Our goal is 80%.

Call Trends – We have continued to see normal call trends; overall call volumes and complaint numbers have stayed steady month over month.

Commendations:

“Customer called in and stated Richard was very meticulous in taking him through the routes, stops and his service animal. He was extremely nice to talk to and should be given a pat on the back.”



10F:	Chief Executive Officer
-------------	--------------------------------

Staff Resource: *Amanda Wanke, Chief Executive Officer*

- **HR Transition:** As a follow-up from my report last month, I wanted to share that we have hired an HR contractor to assist the organization and HR team. Bridget Kurowski has more than 10 years of experience, with specific expertise in benefits, developing handbooks, procedures, benefit guides, multiple HRIS systems, a focus on strong employee communication, and an energy and passion for community and wellness which fits well with DART's mission and culture. Bridget will be working on project work in the areas of performance management, UKG, open enrollment processes, our EEO update and more. We will continue to collaborate with Jennifer Bryant, our HR consultant, to identify bridge resources and support the team, our managers, and employees.
- **Iowa Homeless Youth Center:** I have had the privilege of being asked to serve on the Community Advisory Board for the Iowa Homeless Youth Center, a YSS organization. I believe DART's continued support of the homeless community to be very important, and I look forward to being in this role to help impact the current challenges that the homeless face in our community, specifically around transportation.
- **Akron METRO:** From October 28-30, 2025, I, along with a few DART team members, visited Akron's transit agency; METRO RTA. This site visit was an opportunity to learn from a transit agency about the same size as DART with very similar geographics. METRO RTA was named APTA Transit System of the Year; recently went through a network redesign; and is building a new operations maintenance facility similar to what DART is doing. The team gathered a lot of information to inform the months and years ahead for our organization

10G: Performance Report – September 2025

Staff Resource: *Nate Bleadorn, Business Intelligence Manager*

Summary of September 2025 Monthly Performance:

- Total September ridership was up 4.04% compared to last September.
 - Fixed Route ridership was up 4.36 % compared to September of last year.
 - Paratransit ridership was relatively flat, down 0.11% compared to last September.
 - DART On Demand ridership was flat compared to last September.
 - Caravan ridership for September was down 7.38% from last September.
- Preventable accidents were 1.04 per 100,000 miles, trending back towards our goal of 1, while non-preventable accidents were 1.83 per 100,000 miles. We are continuing to monitor these numbers closely and coaching operators to return to our target range.
- On-Time Performance (OTP) was 79.10% in September.
- Road calls per 100,000 miles, when buses need service while in operation, were 7.17 for fixed route in September, which is just outside our target range of 7 or fewer.
- Total mileage and hours from our contracted Taxi Paratransit service are not reflected in these data. Staff are working on edits that will correct the data through October 2025.
- Staff are still working on the final steps of rebuilding the fare reports to properly reflect on an updated GL coding structure. This is currently under reporting, which is affecting our farebox recovery ratio as well as our operating costs.

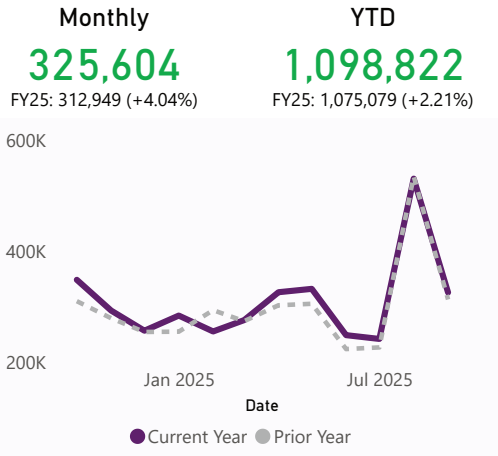


Performance Summary -

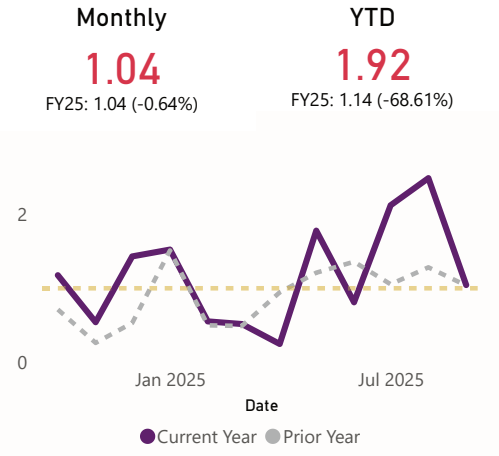
September 2025

10/1/2024 9/30/2025

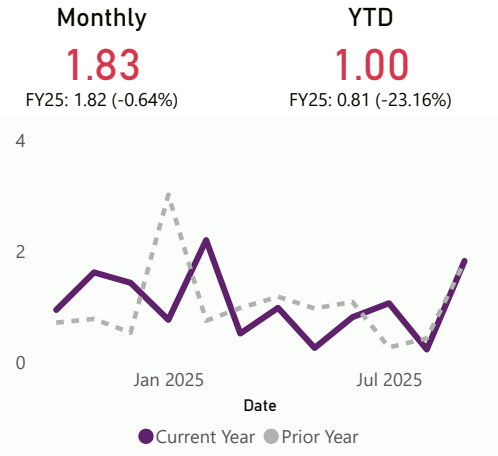
Ridership



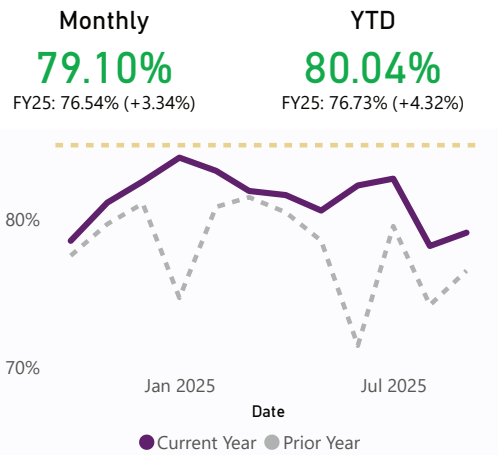
Preventable Accidents/100k Miles



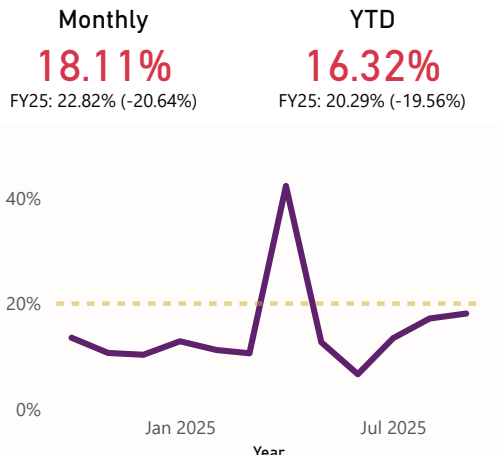
Non-Preventable Accidents/100k



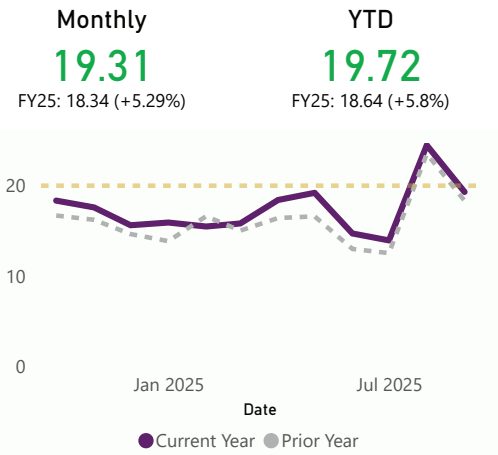
On-Time Performance



Farebox Recovery Ratio



FR Passengers / Revenue Hour





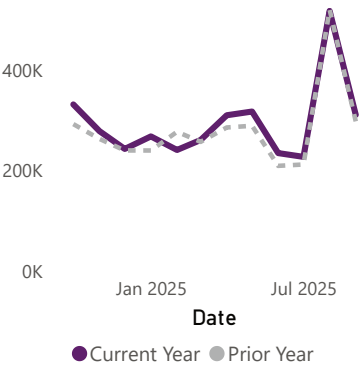
Fixed Route Performance

10/1/2024 9/30/2025

Ridership

Monthly **311,495** YTD **1,057,938**

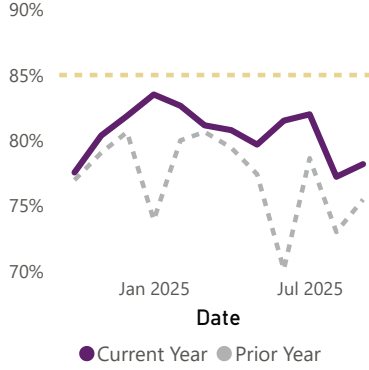
FY25: 298,484 (+4.36%) FY25: 1,032,037 (+2.51%)



On-Time Performance

Monthly **78.18%** YTD **79.15%**

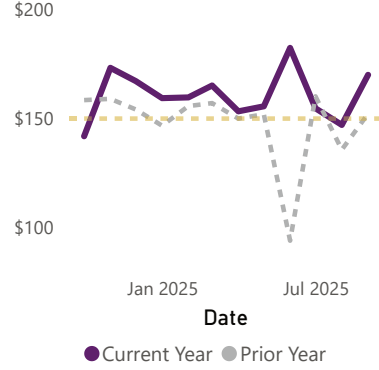
FY25: 75.47% (+3.59%) FY25: 75.65% (+4.63%)



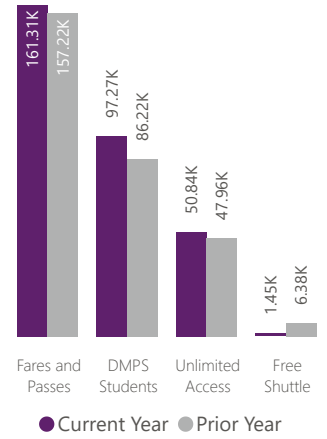
Operating Cost/Rev. Hour

Monthly **\$170.07** YTD **\$156.33**

FY25: \$152.25 (-11.7%) FY25: \$148.06 (-5.59%)



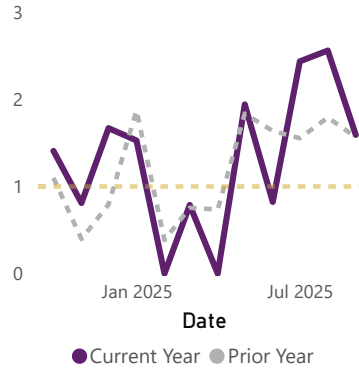
Monthly Ridership by Fare Group



Preventable Acc./100k

Monthly **1.59** YTD **2.22**

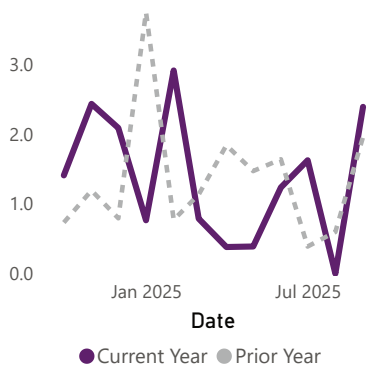
FY25: 1.57 (-1.61%) FY25: 1.65 (-34.53%)



Non-Preventable Acc./100k

Monthly **2.39** YTD **1.23**

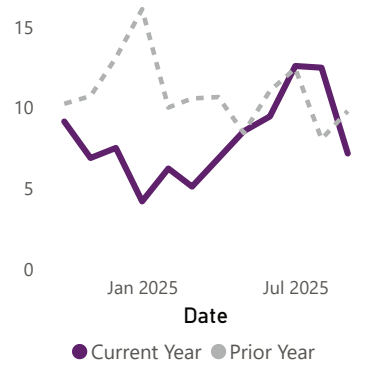
FY25: 1.96 (-21.93%) FY25: 0.94 (-30.79%)



Road Calls/100k Miles

Monthly **7.17** YTD **10.87**

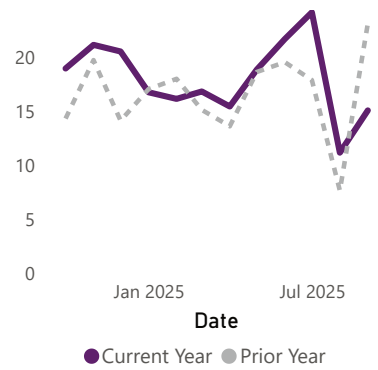
FY25: 9.80 (+26.84%) FY25: 9.91 (-9.62%)



Complaints/100k Passengers

Monthly **15.09** YTD **15.12**

FY25: 23.12 (+34.73%) FY25: 14.24 (-6.18%)



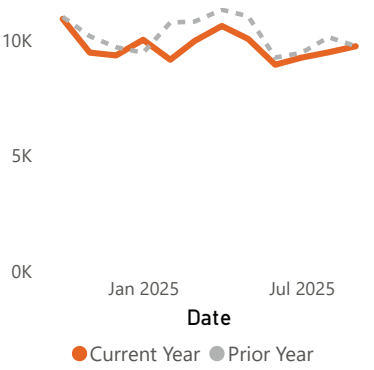


Paratransit Performance

10/1/2024 9/30/2025

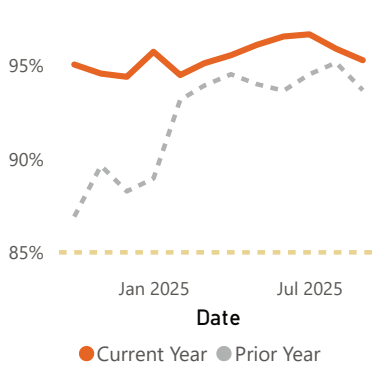
Ridership

Monthly: **8,050**
 YTD: **23,641**
 FY25: 8,059.00 (-0.11%) FY25: 24,753 (-4.49%)



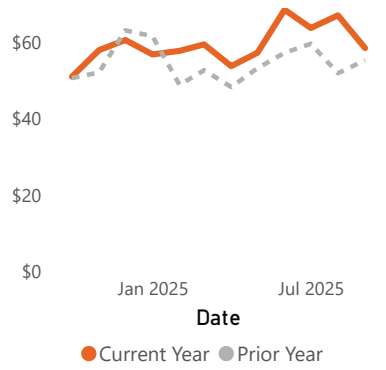
On-Time Performance

Monthly: **95.29%**
 YTD: **95.96%**
 FY25: 93.69% (+1.71%) FY25: 94.48% (+1.56%)

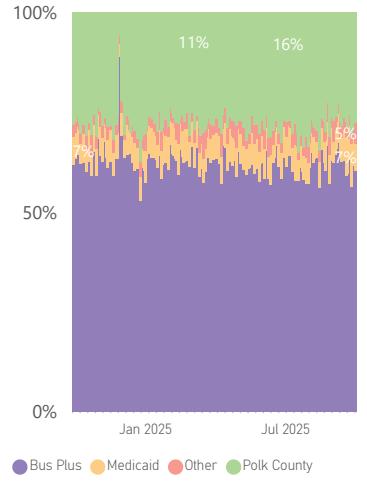


Operating Cost/Passenger

Monthly: **\$58.58**
 YTD: **\$63.16**
 FY25: \$55.38 (-5.78%) FY25: \$55.60 (-13.59%)

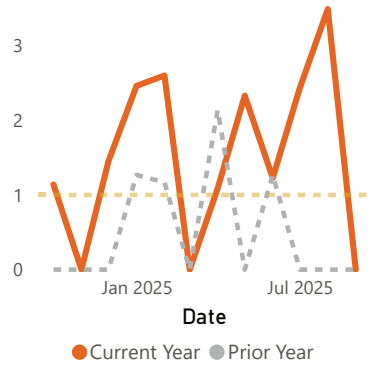


Paratransit Customer Type Breakdown



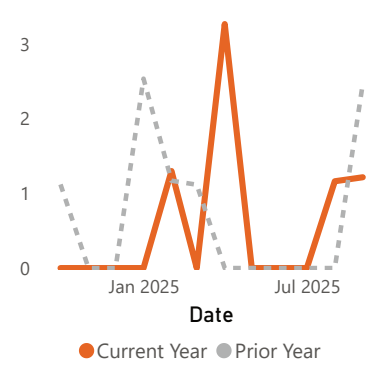
Preventable Acc./100k

Monthly: **0.00**
 YTD: **2.00**
 FY25: 0.00



Non-Preventable Acc./100k

Monthly: **1.22**
 YTD: **0.80**
 FY25: 2.47 (+50.74%) FY25: 0.81 (+1.11%)



RideShare - Ridership

Monthly: **4,357**
 YTD: **12,383**
 FY25: 4,704 (-7.38%) FY25: 13,666 (-9.39%)



RideShare - Op. Cost/Passenger*

Monthly: **\$12.87**
 YTD: **\$18.67**
 FY25: \$11.00 (-16.98%) FY25: \$14.63 (-27.57%)





DART On Demand Performance

Request Zone

All

Booking Type

All

10/1/2024

9/30/2025

Completed Trips

Monthly

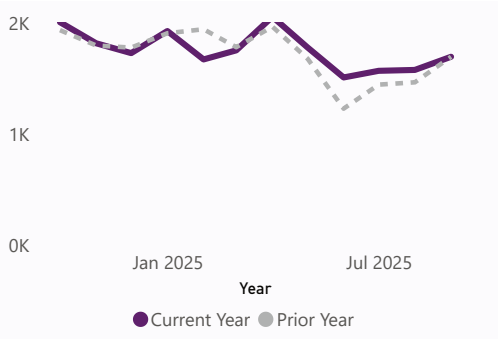
1702

FY25: 1702 (+0%)

YTD

4860

FY25: 4623 (+5.13%)



Avg. Wait Time (On Demand)

Monthly

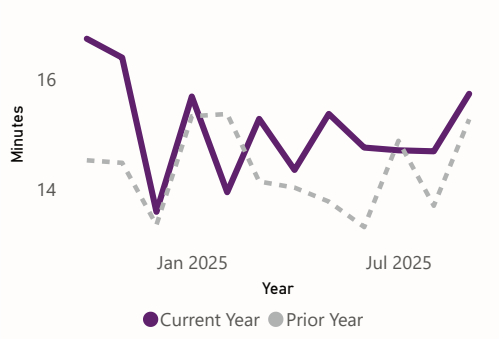
15.73

FY25: 15.27 (-3.02%)

YTD

14.95

FY25: 14.60 (-2.42%)



Mobile Booking Rate

Monthly

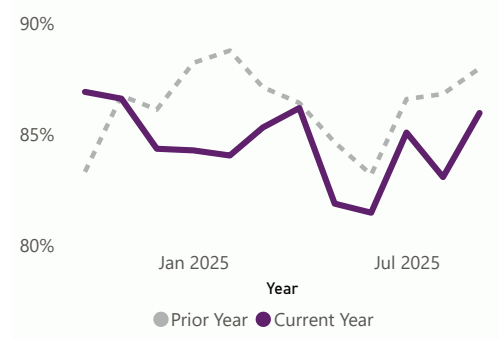
85.97%

FY25: 87.99% (-2.3%)

YTD

84.78%

FY25: 87.19% (-2.76%)



Unique Active Riders

Monthly

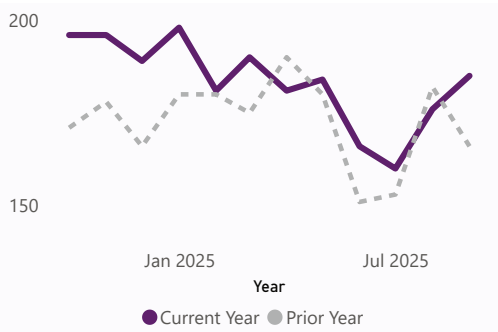
185

FY25: 166 (+11.45%)

YTD

262

FY25: 260 (+0.77%)



New Accounts Created

Monthly

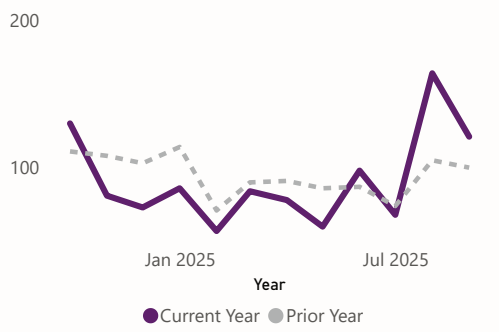
121

FY25: 100 (+21%)

YTD

353

FY25: 279 (+26.52%)



First Time Riders

Monthly

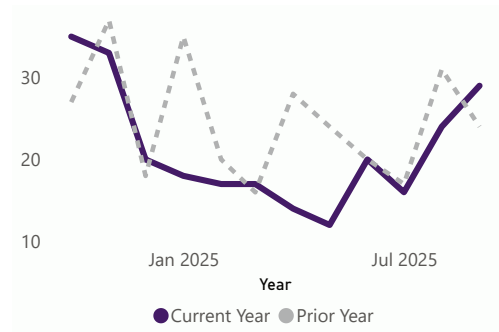
29

FY25: 24 (+20.83%)

YTD

69

FY25: 72 (-4.17%)





Route Details

Month

September 2025 ▼

Program	Route	Month Ridership	Month Last Year	YTD Ridership	Last Year YTD Ridership	YTD Change	YTD Change %	YTD Passengers/Revenue Hour	YTD On-Time Performance
1. Local	#1 - Fairgrounds	14,205	13,082	300,010	306,447	-6,437	-2.1%	40.44	67.90%
	#2 - Maury St	126	134	398	450	-52	-11.6%	2.80	78.49%
	#3 - University	29,298	27,248	88,243	85,095	3,148	3.7%	19.05	79.43%
	#4 - E. 14th	13,279	12,482	34,361	35,722	-1,361	-3.8%	13.65	84.74%
	#5 - Franklin Ave/Johnston	13,006	13,127	33,129	29,883	3,246	10.9%	10.66	79.20%
	#6 - Indianola	30,884	32,142	69,808	71,398	-1,590	-2.2%	22.29	83.04%
	#7 - SW 9th St.	34,818	34,022	83,435	79,965	3,470	4.3%	28.45	85.40%
	#8 - Fleur Dr.	2,656	3,335	6,044	6,479	-435	-6.7%	11.99	81.10%
	#10 - East University	1,446	1,553	3,514	3,466	48	1.4%	8.36	85.11%
	#11 - Ingersoll/Valley Junction	4,847	4,053	9,469	8,192	1,277	15.6%	18.28	76.36%
	#13 - Evergreen	8,477	7,122	11,054	9,509	1,545	16.2%	41.39	83.65%
	#14 - Beaver Ave.	16,813	16,178	35,726	34,248	1,478	4.3%	13.67	86.12%
	#15 - 6th Ave.	24,114	23,757	52,966	52,573	393	0.7%	23.52	71.61%
	#16 - Douglas Ave.	31,517	30,177	88,693	84,741	3,952	4.7%	19.79	78.56%
	#17 - Hubbell Ave.	24,639	23,503	73,689	63,087	10,602	16.8%	18.61	73.13%
	#50 - Euclid	6,691	6,158	16,783	16,199	584	3.6%	8.41	78.19%
	#52 - Valley West/Jordan Creek	13,231	12,790	41,018	39,139	1,879	4.8%	12.87	78.10%
	#60 - Ingersoll/University	30,083	24,282	80,475	65,143	15,332	23.5%	17.98	80.18%
	#72 - West Des Moines Loop	3,089	3,283	8,307	9,107	-800	-8.8%	6.31	86.11%
#74 - NW Urbandale	492	395	1,595	1,313	282	21.5%	4.28	86.90%	
2. Shuttle	Link Shuttle	968	645	2,979	2,324	655	28.2%	3.55	83.84%
	Downtown Shuttle		3,860		12,967	-12,967	-100.0%		
3. Express	#92 - Hickman	765	440	1,802	1,241	561	45.2%	6.06	68.15%
	#93 - NW 86th	1,885	662	3,234	2,256	978	43.4%	6.61	81.37%
	#94 - Westtown	471	309	1,534	1,030	504	48.9%	7.56	73.65%
	#95 - Vista	213	224	616	595	21	3.5%	4.33	78.25%
	#96 - E.P. True	549	690	1,820	1,969	-149	-7.6%	6.09	72.75%
	#98 - Ankeny	2,555	2,332	6,334	6,116	218	3.6%	7.12	73.32%
	#99 - Altoona	358	411	857	1,272	-415	-32.6%	3.64	75.90%
5. On Call	Ankeny								
	NW Johnston / Grimes								
	Regional	28		55	23	32	139.1%	6.32	76.79%
6. DART On Demand	#31 - DART On Demand - Jordan Creek								
	#32 - DART On Demand - River Bend								
	DART On Demand - Ankeny	1,702	1,702	4,860	4,327	533	12.3%	0.83	
Cab	Paratransit: Taxi	552	859	1,261	2,470	-1,209	-48.9%	6.28	
Paratransit	Paratransit: Bus/Van	6,838	7,100	20,497	22,395	-1,898	-8.5%	1.68	95.91%
RideShare	RideShare	4,357	4,704	12,383	13,666	-1,283	-9.4%	4.58	
TNC	UZURV	660		1,883		1,883	Infinity	3.75	
Total		326,272	312,761	1,100,715	1,074,807	25,908	2.4%	14.64	80.04%

FUTURE DART COMMISSION ITEMS



Future Agenda Items:

December 2, 2025 – 12:00 P.M.	
Consent/Action Items	Information Items
<ul style="list-style-type: none"> • Approval of New Bus Network • Funding Formula Tiers for FY27 • Weighted Vote Approval • MPO/CIRTA Representation Approval • Resolution for Membership with NeoRide Approval • Transit Riders Advisory Committee Member Approval • Public Transportation Agency Safety Plan (PTASP) Approval 	<ul style="list-style-type: none"> • Transit Riders Advisory Committee Update • FY 2027 DART Budget Update • Commission Nominating Committee Update • Exempt Session
January 20, 2026 – 12:00 P.M. (ANNUAL MEETING)	
Consent/Action Items	Information Items
<ul style="list-style-type: none"> • Officer Election/Executive Committee Slate • Pleasant Hill Withdrawal Approval • 2026 Legislative Priorities • FY25 Audited Financials 	<ul style="list-style-type: none"> • Transit Advisory Committee Update • FY 2027 DART Budget Update • Advertising Policy • Paratransit Service Area Analysis • Reimagine DART Success Outcomes • Caravan and Workforce Shuttles Update
March 3, 2026 – 12:00 P.M.	
Consent/Action Items	Information Items
<ul style="list-style-type: none"> • FY 2027 Budget Hearing Date • Signature Policy Approval • Privacy Policy Approval 	<ul style="list-style-type: none"> • Transit Riders Advisory Committee Update • Paratransit-Only Study Update

Upcoming DART Commission Meetings:

MEETING	DATE	TIME	LOCATION
DART Executive Committee Meeting	Wednesday, November 19 2025	12:00 P.M.	Zoom
DART Commission Meeting	Tuesday, December 2, 2025	12:00 P.M.	DART Central Station/Zoom
DART Executive Committee Meeting	Wednesday, December 17, 2025	12:00 P.M.	Zoom